

**RECREATION ADVISORY COMMITTEE**  
**MEETING MINUTES – April 24, 2013** (approved 7/24/13)

**ATTENDING:** Terry Cook, Sheldon Dyer, Don Field, Michael Gerald, Howard Raphaelson,  
Anne Rash  
**STAFF:** Curt Vincente  
**GUESTS:** None

- A. Call to Order –Chairman S. Dyer called the meeting to order at 7:35pm.
- B. Approval of Minutes – A. Rash moved and M. Gerald seconded that the minutes from the August 15, 2012 meeting be approved and the motion passed unanimously. The October 24, 2012 and January 23, 2013 meetings did not have quorums.
- C. Co-Sponsorship Application Update – C. Vincente gave a brief update on the Mansfield Little League activities so far this spring. The WAM United Soccer group provided all of their co-sponsorship materials to J. O'Keefe since our last meeting. C. Vincente noted that the Pop Warner Youth Football group is trying to re-organize.
- D. Old Business – C. Vincente gave a brief update on membership, facility usage and discussed current marketing campaigns. This discussion included a review of spring and summer promotions. C. Vincente briefly discussed improvements planned at Sunny Acres Park. Brief updates were also provided on Southeast Park and Lions Memorial Park.
- D. Correspondence – none
- F. New Business – C. Vincente briefly reviewed the fall quarterly report and gave a brief update on spring programs. A preview of summer programs was also discussed. C. Vincente discussed the proposed budget for fiscal year 2013-14 noting that the Parks and Recreation Program Fund finished last fiscal year in the black and this current fiscal should be on track for the same result. C. Vincente handed out a number of items related to fee waivers. It was noted that the current fiscal year appropriation for fee waivers from the General Fund will likely be way over, mostly due to the addition of the Before and After School programs now being run at two schools. A lengthy discussion ensued about the Fee Waiver Ordinance. Several concerns were noted regarding the increased cost of the program. Several suggestions were made including limiting programs and having household limits. C. Vincente and Director of Finance C. Trahan will bring the issues to the Town Council Finance Committee for their review. RAC members re-emphasized that they do not want the Parks and Recreation Fund to have to absorb additional fee waiver costs. Due to Town Ordinance, any overruns should be covered by the General Fund.

Having no other business, the meeting was adjourned at 8:59pm.